

ORDINARY MEETING

MINUTES

THURSDAY 28TH JANUARY 2021

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in Council Chambers, 115 Dubbo Street Warren
on Thursday 28th January 2021 commencing at 8:30 am

Present:

COUNCILLORS

BD Williamson Chair

KR Irving

MJ Beach

HJ Druce

KW Taylor

SJ Derrett

KL Walker

AJ Brewer

P Serdity

STAFF MEMBERS

S Glen General Manager (GM)

D Arthur Divisional Manager Finance & Administration (DMFA)

R Lawford Divisional Manager Engineering Services (DMES)

J Burtenshaw Executive Assistant (EA)

Cassy Mitchell Administration Officer (AO)

APOLOGIES

Apologies were tendered on behalf of Councillor Quigley and Councillor Higgins who were absent due to external commitments, and it was **MOVED** Serdity/Derrett that the apologies be accepted and a leave of absence for the members concerned be granted.

Carried
1.1.21

CONFIRMATION OF MINUTES

MOVED Brewer/Walker that the Minutes of the Ordinary Meeting of Council held on Thursday 3rd December 2020 be adopted as a true and correct record of that Meeting.

Carried
2.1.21

DISCLOSURES OF INTERESTS

Councillor Irving declared a Non-pecuniary Significant Interest in Item 3, Reports to Council, the Manager Health and Development Services, Request for a Covenant Exemption – Lots 53 and 54 Deacon Drive Gunningba Estate Warren, as one of the owners is a potential employer of the Councillor and that she would vacate the Chamber and take no part in the debate or voting on the matter.

MAYORAL MINUTE(S)

Nil.

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REPORTS OF COMMITTEES

Mining & Energy Related Councils (NSW) Inc. AGM and Ordinary Meetings (C14-6.3)

MOVED Irving/Druce that the Minutes of the Mining & Energy Related Councils (NSW) Inc. AGM and Ordinary Meetings held on Friday, 27th November 2020 and Councillor Irving's verbal report be received and noted.

**Carried
3.1.21**

Warren Public Arts Committee (C14-3.29)

MOVED Serdity/Irving that the Minutes of the Warren Public Arts Committee Meeting held on Thursday, 17th December 2020 be received and noted and the following recommendations be adopted:

Item 3.3 Warren Shire Council Draft Masterplan (C14-3.29)

That an email be sent to the absent Committee members to request feedback on the Plan.

Item 3.4 Request by Warren Pharmacy – Front Window Display (C14-3.29)

That:

1. The Warren Pharmacy be advised that the Committee does have some support for the idea, but it would be dependent on funding;
2. Further information be requested from the Warren Pharmacy on the materials to be used; and that a quote be sought.

**Carried
4.1.21**

Water and Sewerage Committee (C14-3.24)

MOVED Walker/Druce that the Minutes of the Water and Sewerage Committee Meeting held on Thursday, 14th January 2021 be received and noted and the following recommendations be adopted:

Item 5.1 Restoration of Internal and External Coatings of the Nevertire Water Reservoir (W3-1)

That once the specification has been revised, then Council proceeds to the Tender process for prices on the refurbishment of the Nevertire Water Reservoir and that a report comes back to the Committee for recommendation to Council once the full assessment has been carried out.

Item 5.2 Water – Upgrade Chlorination Provisions Village of Nevertire (W3-1)

That:

1. Council are to obtain quotations through Vendor Panel for the chlorination of all three (3) sites being;
 - Nevertire
 - Collie
 - Warren – Ellengerah Bore Site

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REPORTS OF COMMITTEES

CONTINUED

Water and Sewerage Committee

Continued

Item 5.2 Water – Upgrade Chlorination Provisions Village of Nevertire **Continued**

2. Each listing will need to have separable portions as required for each site to bring them all up to standard.
3. That a report of the quotation process be presented to the committee for further consultation.

Item 5.3 Upgrade Water Storage and Chlorination Provision at Collie Village **(W4-1)**

That Council proceeds to get a design finalised and to also source indicative costs for the upgrade of the Water Storage and Distribution system at Collie.

Carried
5.1.21

Manex

(C14-3.4)

MOVED Irving/Druce that:

1. The Minutes of the Manex Meeting held on Tuesday, 19th January 2021 be received and noted; and
2. The Draft 50 Hour Agreement be presented to a Council Workshop.

Carried
6.1.21

REPORTS OF DELEGATES

Item 1 Warren Health Action Group Committee Meeting **(H8-1)**

MOVED Druce/Taylor that the information be received and noted.

Carried
7.1.21

GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist **(C14-7.4)**

MOVED Derrett/Taylor that the information be received and noted and that the items marked with an asterisk (*) be deleted.

Carried
8.1.21

Item 2 Committee/Delegates Meetings **(C14-2)**

MOVED Derrett/Irving that the information be received and noted.

Carried
9.1.21

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DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

Item 1 Reconciliation Certificate – November 2020 (B1-10.16)

Item 2 Reconciliation Certificate – December 2020 (B1-10.16)

MOVED Walker/Serdity that the Statements of Bank and Investments Balances as at 30th November 2020 and as 31st December 2020 be received and noted.

**Carried
10.1.21**

Item 3 Statement of Rates and Annual Charges (R1-4)

MOVED Serdity/Druce that the information be received and noted.

**Carried
11.1.21**

Item 4 2021/2022 Operational Plan & Estimates Timetable (A1-5.40)

MOVED Serdity/Irving that:

1. The information be received and noted,
2. Council endorse the 2021/2022 Operational Plan & Estimates timeline,
3. A Councillor workshop be held on Wednesday 14th April 2020 at 5.00 pm to go through the Draft 2021/2022 Operational Plan & Estimates prior to adoption at the April 2021 Council Meeting.

**Carried
12.1.21**

Item 5 Preparation of the Draft 2021/2022 Estimates (A1-5.40)

MOVED Taylor/Druce that Council prepare the Draft 2021/2022 Estimates incorporating a 2.0% increase in general rates as determined by IPART.

**Carried
13.1.21**

Item 6 Bank Guarantee – Install Power Lines to Sewerage Treatment Plant (S5-10)

DMFA - A
Chk Lst

MOVED Irving/Serdity that Council endorse and sign under the Seal of Council the National Australia Bank's application for a Bank Guarantee to Essential Energy in the amount of \$10,000.00 for the construction of overhead powerlines at the Warren Sewerage Treatment Plant.

**Carried
14.1.21**

Item 7 Application to TCorp for Loan - \$4,000,000.00 (L6-2.251)

MOVED Walker/Derrett that Council note a loan application has been submitted to TCorp in the amount of \$4,000,000.00 to be repaid semi-annually over 20 years.

**Carried
15.1.21**

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DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

Item 8 Transfer of Land to Council in Lieu of Rates (R1-5.1)

DMFA - A
Chk Lst

MOVED Taylor/Druce that Council not accept the offer from the owner of Lot 3 DP788264 Section 4 – 38 Bundemar Street, Collie NSW 2827 for the transfer of land in lieu of rates.

**Carried
16.1.21**

Item 9 Sale of Land – 135 Dubbo Street Warren (S1-1-46)

MOVED Derrett/Brewer that authority be given to the Mayor and General Manager to negotiate the sale of land at 135 Dubbo Street Warren should any prospective purchaser make an offer.

**Carried
17.1.21**

Item 10 December 2020 Budget Review (A1-5.39)

MOVED Taylor/Beach to suspend standing orders to allow discussion of the report.

**Carried
18.1.21**

MOVED Taylor/Beach to reinstate standing orders.

**Carried
19.1.21**

MOVED Taylor/Beach amendments to the itemised budgets as listed in the December 2020 Budget Review be authorised.

**Carried
20.1.21**

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

**Item 1 2020/21 Fixing Country Roads Grant Round 2 Submission and
the Australian Government Covid-19 Local Roads and Community Infrastructure
Program – Phase 2 Allocation. (W6-16.24)**

DMES - A
Chk Lst

MOVED Druce/Derrett that:

1. Council acknowledge that the submissions have been forwarded to Transport for New South Wales (TfNSW) seeking the allocation of funds as part of Round 2 of the Fixing Local Roads Grant for the proposal to upgrade:
 - Segment 22 of the Ellengerah Road;
 - Segment 26 of the Old Warren Road; and
 - Segment 04 of the Nevertire Bogan Road.
2. Approval be issued to the General Manager to sign for acceptance of the grant offers once received.

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MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS

CONTINUED

Item 3 Request for a Covenant Exemption – Lots 53 and 54 Deacon Drive Gunningba Estate Warren (P15-10)

At this point in the meeting, the time being 10.21 am Councillor Irving left the Chamber due to her Non-pecuniary Significant Declaration and was not in sight of the meeting room.

MHD - A
Chk Lst

MOVED Taylor/Druce that an exemption is granted to permit building materials that are not permitted materials of Clause B in the Terms of Restriction as a User (Covenant) for Gunningba Estate.

**Carried
24.1.21**

At this point in the meeting the time being 10.22 am, Councillor Irving entered the meeting room.

NOTICE OF MOTIONS

Nil.

There being no further business the meeting closed at 10.23 am.

THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 25TH FEBRUARY 2021 AS BEING
A TRUE AND CORRECT RECORD.

MINUTE NO. 25.2.21

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GENERAL MANAGER

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MAYOR